



Rio Grande Theatre Rental Information

RENTAL RATES

The following rental rates apply for the use of the Rio Grande Theatre for all types of performances, film screenings, and festivals:

- Sunday – Wednesday (*Basic*)
 - \$100 per hour (includes for profit and non-profit)
- Thursday – Saturday (*Prime*)
 - \$200 per hour (includes for profit and non-profit)
 - Any rental agreement that reaches a total of 11 or more total hours will be charged at the rate of \$100 per hour. **Hours may accumulate in consecutive days**

Equipment & Personnel

For all event and rehearsal dates, the following equipment will be available for use by Lessees at no additional charge:

- In house PA and lighting
- Microphones and stands
- Music stands
- Podium/lectern
- Projector and screen
- 1 sound and 1 lighting technician
- 1 setup/strike personnel
- 1 box office attendant (if contracting to use RGT ticketing service)

Additional Information

- The Theatre opens its doors open one hour prior to every public event, unless otherwise requested.
- Insurance: Lessees will be required to obtain liability insurance in the minimum of One Million Dollars (\$1,000,000) for each day of the event and for each day of the Rehearsal. Auto and Workers Comp insurance also required if applicable.
- Ticketing: Rio Grande Theatre may be contracted for ticketing services
- Deposit: A non-refundable deposit of 50% of the total estimated rental fee as set forth upon review of required services is due at least ten (10) business days prior to the event/rehearsal.
- Gambling is NOT allowed at the Rio Grande Theatre. This includes 50/50 raffles.

RIO GRANDE THEATRE

Additional Rental Rates

Additional services, personnel and equipment may be requested by Lessee or determined necessary by the Rio Grande Theatre management. The following services, personnel and equipment are available for an additional fee for each event and rehearsal date:

Additional Rates for Services

- Additional Lighting Technician: \$30.00 per hour per additional technician
- Additional Sound Technician: \$30.00 per hour per additional technician
- Stage Manager: \$30.00 per hour per additional stage manager
- FlyRail Operator: \$30.00 per hour per additional operator
- Spotlight Operator: \$30.00 per hour per additional operator
- Program Design:
- Program Printing:
 - \$350 – 400 copies, 2 page Black and white (\$25 each additional page)
 - \$500 – 400 copies, 2 page Full Color (\$50 each additional page)
- Lighting Design: \$180.00 minimum (\$30.00 per hour after 6 hours)
- Sound Design: \$60.00 minimum (\$30.00 per hour after 2 hours)
- Green Room/Dressing Room Furniture Removal: \$125 Flat Fee

Additional Rates for Support Personnel

- Ushers: \$15.00 per hour per Usher
- Additional Box Office Attendant: \$15.00 per hour per Box Office Attendant
- Additional Setup and Strike Personnel: \$15.00 per hour per Setup and Strike Personnel

Additional Rates for Equipment

- Marley Floor (includes 4 Panels of 5ft by 25ft each): \$120.00 per day
- Baby Grand Piano: \$150.00 (The piano will be tuned prior to the event. If more than one tuning is required, please indicate so on the application. An additional fee of \$50 will be charged for each additional tuning.)

Backline Equipment

- All backline equipment is available for an additional fee of \$100 per day.
- Fender 65" Twin Reverb amp
- Vox AC30 30-watt amp
- Yamaha Motif keyboard (88 weighted keys with good piano sounds, stand, pedal and bench)
- Gallien-Krueger 1001RB 400 watt with 410 cab
- DW US Performance Drumset: 22x18 kick, 10x7 rack tom, 12x8 rack tom, 16x14 floor tom with legs, 6.5x14 snare. All DW 5000 series hardware.
- Sabain HHX and AAX Cymbals. Roc-n-soc Nitro Throne.
- Hazer & Fogger (and Fluids)



Rental Application

RENTAL APPLICATION Please read 'Rio Grande Theatre Rental Information' before filling out Application. Return completed application and any additional information via email to: clininger@las-cruces.org, or bring to theatre offices as the Rio Grande Theatre 211 N. Main St. Las Cruces, NM 88001. If you have any questions, please call 575-541-2290.

Name of Applicant/Organization _____

Authorized Person _____

Applicant's Address _____

Applicant's Phone _____

Alternate Phone _____

Applicant's Email _____

Title and Brief Description of the Event _____

Date(s) requested: _____

Time(s) of the event: _____

Load-in date and time: _____

Rehearsal date and time: _____

Performance call time: _____

Load-out date and time: _____

Ticket price/prices: _____

RIO GRANDE THEATRE

Select all areas you wish to be included in rental:

Lobby

First floor seating area

Stage

Backstage

Upstairs green room

Downstairs dressing room

Balcony seating area

Other (please explain)

Check here if RGT is to provide online ticketing services.

Ticketing contact information/web address if not to be provided by RGT:

Merchandise Sales (select one):

Lessee is responsible for selling merchandise
(10% of total sales to RGT)

RGT is responsible for selling merchandise
(20% of total sales to RGT)

Nonprofit (0% of total sales to RGT)

Merchandise will not be sold*

**Proof of nonprofit status must be presented
before the contract may be signed.*

Security:

Check here if you require additional security
for your event

RIO GRANDE

THEATRE

Select all additional services or equipment that you require.

- Additional Lighting Technician
- Additional Sound Technician
- Stage Manager
- FlyRail operator
- Lighting Design
- Spotlight Operator
- Sound Design
- Program Design
- Program Printing (Color or B/W)

File Conversion or Design (Includes Music, PowerPoint, Video, and Image Editing)

Marley Floor

Baby Grand Piano

Ushers:

requested _____

Box Office Attendant

Additional Setup and Strike Personnel:

requested _____

Backline Equipment

- Fender 65" Twin Reverb amp
- Vox AC30 30-watt amp
- Yamaha Motif keyboard
- Gallien-Krueger 1001RB 400 watt w/ 410 cab

DW US Performance Drum set

Sabian HHX and AAX Cymbals

Hazer (and Fluid)

Fogger (and Fluid)