To submit a proposal for an exhibition at the Rio Grande Theatre Gallery, please read and fill out the following form. Submissions must include all required information (see page 2). Incomplete submissions will not be considered. Email the form with the required attachments to Hilary Dutcher at hdutcher@las-cruces.org.

**Gallery Information**
- The gallery can accommodate small exhibitions up to approximately 33 linear feet.
- Wall art only; free standing works will not be considered.
- Hanging requirements:
  - All works should be framed with new or new-looking wood, metal, or resin. Wrapped canvas is acceptable.
  - Easel frame backs will not be installed.
  - All works must not exceed a maximum length of 40”, width of 40”, and depth of 2”.
  - Individual works may not exceed 55 lbs.
  - Accepted works must be ready to hang with two D-rings or two screw eyes. Wire attachment is preferred.
  - Framing material can be up to 2-1/2” wide and 1-1/2” deep.
  - Works submitted must be fully dry and cured.
  - Miniature entry identification label must be taped to the back. It is acceptable to tape a business card to the back of the work.

**Exhibition Policy**
- Exhibition dates shall be determined by the RGT exhibits team.
- Work(s) will be delivered and returned as per contractual agreement and by dates specified in contractual agreement. Materials not received by dates stipulated by the contract will be omitted from the exhibition.
- Artist may decide if works are for sale. There is a 30% commission to the Rio Grande Theatre on all sales during the exhibition.
- Final determination of the works and number of works to be displayed shall be made by the RGT exhibits team.
- The Rio Grande Theatre serves audiences of all ages. Submitted works that are considered to be of a sensitive nature (including submissions that contain depictions of explicit nudity, sexual content, violence, and/or racism*) are subject to additional review and may be omitted from the exhibit.
- Works are to be delivered ready to hang, with appropriate framing and hardware. Works not installation ready are subject to removal.

*Terminology:
Explicit Nudity extends to the depiction of bare genitalia and the reproductive organs.
Explicit Sexual Content may include any depiction of patently sexual behavior or activity, usually but not necessarily in combination with explicit nudity including depiction of sexual positions and/or sexual contact between two or more subjects, depiction of an erection, or other signifiers of sexual arousal.
Explicit Violence includes graphic depictions of bloodshed or dismemberment.
Explicit Racism includes any depiction of racist themes or race-based violence.

ALL SUBMISSIONS ARE BOUND BY THIS POLICY.
Submission Requirements

- Completed Submission Form.
- 5 high-resolution jpeg images of the works intended for the exhibition.
- Required attachments (pdf/doc/docx types only): artist resume, artist exhibition record.

Exhibitor Information

Name of Artist ________________________________________________________________

Contact Person _______________________________________________________________

Address ________________________________________________________________

Address 2 ________________________________________________________________

City/Town ________________________________________________________________

State/Province ____________________________________________________________

Zip/Postal code ____________________________________________________________

Website ________________________________________________________________

Email Address ____________________________________________________________

Phone Number __________________________________________________________

Exhibit Information

Exhibit title ________________________________________________________________

Proposed dates ____________________________________________________________

Special installation considerations ____________________________________________

Delivery/pick up considerations _____________________________________________

Exhibit content (artwork): Include number of works, types, medium/materials, brief description
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Proposed Exhibit Description

In 1 to 4 paragraphs, please discuss your exhibit theme, describing content of the works and their significance. This may be uploaded as a separate attachment.

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I have read and understand the Rio Grande Theatre Gallery Information and Exhibition Policies.

(Artist / Contact Signature)

What to expect:
Artist / Contact will receive an email when the proposal has been received. Within one month of receiving the proposal, the RGT Exhibits team will notify the artist via email if the exhibit proposal is accepted, along with the proposed dates for the exhibit. If the artist / contact agrees to the exhibition dates, the theatre will draw up a contract with the artist that will include any additional exhibition details.